

Study program: Modern computer technologies			
Course title: Management Personnel			
Professor/assistant: Stanisa Dimitrijevic			
Type of course: elective			
ECTS credits: 4			
Pre-requisites: none			
Aims of the course: Preparing students to acquire necessary knowledge for understanding and directing staff in the implementation of the strategic goals of the company, learn methods and techniques that promote organizational effectiveness and employee motivation, develop the ability to effectively manage people at work, a sense of ethics and a strong sense of social responsibility.			
Learning outcomes: Students will be able to apply the skills of human resources, will learn how to treat people in the organization, to introduce them in the process, to motivate, reward, as well as to create favourable working atmosphere, nominate and electe the methods of attracting and selecting candidates, solve practical problems in the field of human resource management.			
Syllabus			
<u>Theoretical part</u> The concept and importance of the study of human resource management for engineering, planning, recruitment and selection of staff, socialization, training and development of staff, performance appraisal of staff and rewarding, abilities and skills of engineering staff, Business ethics of engineering staff, continuous training and professional development of engineering staff, role of engineers in combating absenteeism of staff, health and safety of the personnel, legal and social protection of personnel.			
<u>Practical part</u> none			
Literature			
1."Human Resource Management"- Fikreta Bahtijarević Siber, Golden marketing, Zagreb, Croatia, 1999. 2."Human Resource Management"- Zivka Przulj, Belgrade, 2002. 3."Managers occupation in transition"- Stanisa Dimitrijevic, VTS Nis, 1996.			
Number of active classes			Other forms of teaching:
Lectures: 30	Practical classes: 30	Research work:	
Teaching methods Combined - interactive with solving issues from real life situations			
Grading system (maximum 100 points), grading scale from 5 to 10: below 51 points grade 5, grade 6 from 51-60 points, grade 7 from 61-70 points, grade 8 from 71-80 points, grade 9 from 81-90 points, grade 10 from 91-100 points.			
Pre-exam obligations	points	Final exam	points
activity during theoretical lectures	10	written exam	
practical training	50	oral exam	30
colloquium(s)/seminar papers	10		
Sum	70	Sum	30